

BOARD OF COMMISSIONERS OF NETHER PROVIDENCE TOWNSHIP
LEGISLATIVE MEETING – MAY 12, 2011

A legislative meeting of the Board of Commissioners of the Township of Nether Providence, duly advertised and posted in accordance with law, was called to order at 7:30 PM on Thursday, May 12, 2011 in the Board of Commissioners' Meeting Room, Township Municipal Building, 214 Sykes Lane, Wallingford, PA 19086. The Pledge of Allegiance was recited by all present.

Commissioner Sullivan asked for a moment of silence to commemorate Memorial Day and honor all those that served.

ROLL CALL

PRESENT: Commissioner Sullivan Presided
 Commissioner Noyes
 Commissioner Baker
 Commissioner Kenworthy
 Commissioner Dougherty

 Gary Cummings Township Manager
 Joseph Lesniak Township Solicitor
 Charles Catania Township Engineer
 Thomas Flannery Chief of Police
 Dennis Sheehan Assistant Township Manager

EXCUSED: Commissioner Much
 Commissioner O'Connor

PUBLIC: Approximately 13 in attendance

PUBLIC COMMENTS - None

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr Sullivan moved to appoint Jessica Spangler to the Parks Commission. Mr Dougherty seconded the motion which passed by a vote of 5-0.

AUDITOR REPORT ON 2010 FINANCIAL AUDIT

John Ramey of Bee Bergval and Associates was present to give the 2010 end of the year report. He stated that the NPT fund balance was at \$631,000 (later corrected to \$1.2 million) which is considered pretty good. He noted GASB 34 asks to value all municipal assets and GASB 45 requires an accounting of post retirement health care costs. He also pointed out that GASB 54 requires the audit to specify fund balance categories for the 2011 audit. Mr Noyes asked about our trend for debt service. Mr Ramey said he will provide a 5-year debt service report. Mr Dougherty asked for fund balances for the last 5 years. Mr Sullivan asked for Mr Ramey to recommend healthy fund balance amounts for debt service. Mr Ramey stated he would supply all of the information..

APPROVAL OF MINUTES

MOTION TO APPROVE APRIL 14th LEGISLATIVE MEETING MINUTES

After a brief discussion and 2 revisions, Mr. Sullivan moved to approve the April 14th minutes. Mr Noyes seconded the motion which passed 5-0.

SOLICITORS REPORT

Mr Lesniak noted farm animals was an agenda item and noted he started his review of the sign regulations and the Shade Tree Committee revision stating they were okay. Mr Lesniak also noted the DVRFA documents were signed and that he was also working on the 305 Colonial Drive issue. He noted that he is President of the Library Board and thanked all those that attended the May Fair and reminded all to look for the fund drive letter. Mr Lesniak also mentioned that he reviewed the housing rental fee resolution and saw no legal issues.

ENGINEERS REPORT

Mr Catania noted that he would be attending the WES pre-construction meeting on May 23rd, and also that the Notice to Proceed for Woodward Road to begin is dated May 16 with a tentative road closure for May 12th. Mr Noyes asked if closure would be for 120 days and Mr Catania said that sounds right. Mr Noyes also asked if the driveways would be accessible and will "Road Closed" signs be posted. Mr Catania said yes and notices will be sent to residents.

MANAGER'S REPORT

Mr Cummings noted the 2011 recycling fee is due. He also noted the WPC Strawberry Festival to be held on Monday. Mr Cummings stated he is looking into the sewer billing being calculated based on water usage. Mr Noyes noted some municipalities use a hybrid rate using flat rate and usage rate. There was further discussion and Mr Cummings said he is hopeful to have the report sometime in June. Mr Cummings noted the Community Clean-up Day is June 7th at South Media Fire Company and Hepford Park. Mr Baker explained why it will be held on a Tuesday versus a weekend. There was a discussion on farm animals. Mr Cummings stated he understood the SHHS Robotics Team did well. Mr Dougherty noted that they went far in the competition and he wanted to acknowledge them.

COMMUNITY ENHANCEMENT COMMITTEE REPORT

Recycling Committee- Mr Kenworthy said Mr Sheehan prepared a draft recycling newsletter and asked for any questions. The Board said they wanted copies for polling places. The discussion on the draft summary and it was suggested to give examples of hazardous waste which will not be taken. Ms. Knight noted the newsletter doesn't mention the task force and thought it should contain more facts such as noting tonnage amounts count toward grants the township receives. She noted tonnage increased by twice with the co-mingled program. She also noted it did not say what would happen to residents' responses and noted the primary election has low voter turnout. Mr Kenworthy noted the Board would not do the survey but each Commissioner would inform themselves on how their constituents feel. Mr Noyes said he wanted the survey but he will get information off of the drop-box. Mr Kenworthy said he will be discussing the program and RFP next month. Mr Noyes agreed it may be appropriate to mention the task force in the newsletter. Mr Dougherty said they have thanked the Committee for their work many times. Mr Kenworthy felt it would be okay to reference the Committee as they did a lot of work and note more information is at the Township Building. Mr Sullivan said he felt we could add some language. Ms Knight stated she thought the newsletter should be on recycled paper and should not contain color. Mr Sullivan suggested the newsletter note vacancies on the Committee. Mr Kenworthy asked Mr Sheehan to add the Recycling RFP to the June work session. He also asked Mr Sheehan to revise and circulate the newsletter tomorrow. Mr Kenworthy noted decisions on the program and the RFP still have to be made and said it needs to be reviewed at the June 2nd meeting. He noted the draft RFP is to be circulated in about a week and decided on by June 9th. Then a pre-bid will occur thereafter with bids received in July and the decision will be made to meet the August deadline.

Summer Recreation Program- Mr Kenworthy noted Ms Chelsea Bensel is the Assistant Director for the program and that we are still accepting registrations noting 160 children are registered at present. The program is set to start June 27th.

5k Race - Mr Kenworthy said he heard of the presentation last week and moved that we accept the proposal to hold the race in the northern end of the Township subject to the approval of the police department and fire companies. Mr Noyes seconded the motion. It was noted that Mr DiDomenico and Chief Flannery had no problems with the race location. The motion passed 5-0 with Mr Baker abstaining as he was not present for the presentation.

Bullens Lane Field-Named after Mickey Vernon- Mr Kenworthy deferred to Mr Dougherty. Mr Dougherty stated that Mr Harris suggested the name change and Mr Dougherty felt Mickey Vernon Field was appropriate. He was looking at having a ceremony on October 22nd. Mr Dougherty suggested we consider this next month.

FINANCE AND ADMINISTRATION COMMITTEE BUSINESS AND REPORT

MOTION TO APPROVE WARRANT LIST

Mr Dougherty noted a PECO bill was added to the list. He then went through the warrant list and asked for questions. There were questions about envelopes and e-codes changes. There was a question about where to get gas. The Chief said they get gas for the police cars at the Sunoco in Media. The Board asked the Chief to look for the best gas prices. Mr Baker asked about technical services and Mr Sheehan noted we did have a couple IT issues but are within the budget. Mr Noyes questioned the \$16,000 to Intercom Truck Parts and it was noted it was for a truck body switch out. There were prisoner lodging questions and also a question about Sage Senior Living tax refund. Mr Dougherty moved to approve the warrant list as follows. Mr. Baker seconded the motion which passed on a 5-0 vote.

Procurement Card List	\$ 16,160.73
Prepaid List	\$304,177.51
Bills List	\$ 89,367.52
Bills List Total	\$409,705.76

MOTION TO ADOPT RESOLUTION 2011-9 POLICE CAR REVISION FOR PUBLIC AUCTION

Mr Dougherty moved to approve the resolution. Mr Noyes said we may want to keep the dog cage. Mr Dougherty said maybe offer it to a local place where we can keep stray dogs. Mr Sullivan seconded the motion which passed by a vote of 5-0.

MOTION TO ADOPT RESOLUTION 2011-10 HOUSING RENTAL FEES AND FEES FOR ILLEGAL DUMPING

Mr Sullivan abstained with respect to housing code fees. Mr Dougherty spoke on the issue and suggested a fine be set for unauthorized use of the public works garage. There was a discussion on things constituting unauthorized use and the illegal taking of mulch. Mr Dougherty moved to approve the resolution. Mr Noyes seconded the motion which passed by a vote of 4-0 with Mr Sullivan abstaining.

FIRE COMMITTEE BUSINESS AND REPORT

Mr Dougherty noted the report from Mr Jim Ortoleva on SHMS doors and has not heard of any additional problems

BUILDING AND ZONING COMMITTEE BUSINESS AND REPORT

Mr. Sullivan noted the Lot Line revision at 407 Media Parkway was to be reviewed at the Planning Commission on June 6th.

INFRASTRUCTURE COMMITTEE REPORT

Street lighting upgrade - Mr Sheehan spoke on a summary of the bids which was distributed to the Board. Mr Sheehan said the important item is passing the resolution authorizing ARRA Energy Grant using a pilot project. Mr Sullivan noted we would have a time period where we would not be spending borrowed money and could decide on additional lighting later. Mr Sullivan asked if there were any other proposals to use the ARA funds. Mr Sheehan noted he supplied an alternate proposal to retrofit the township building administration lighting but the township would need to subsidize up to \$4,000.00.

MOTION TO ADOPT RESOLUTON 2011-11 (AUTHORIZING SUBMISSIONOF ENERGY EFFICIENCY GRANT)

After discussion, Mr Sullivan moved to approve the resolution. Mr Kenworthy seconded the motion. Mr Baker asked if there is a match. Mr Sheehan said the grant is prescriptive per light. The Motion passed by a vote of 5-0. Mr Sheehan noted the GHG study said street lighting is most effective for municipalities for reducing GHG emissions. The Board agreed to proceed using the pilot project for street lighting as a project for the ARRA Energy Grant.

SRTS- Mr Sheehan noted we need to review the inspection requirements in the RFP.

PUBLIC WORKS COMMITTEE BUSINESS AND REPORT

Road Resurfacing list- The Board reviewed the latest list submitted by Charles Catania. There was a discussion on township crews doing some of the work. Mr Sullivan noted Turner Road and Rose Valley Road are being paved by PennDOT this year. Mr Sullivan moved to approve the list dated May 6, 2011 from Charles Catania for resurfacing and to authorize adverting to get bids. Mr Baker seconded the motion which passed by a vote of 5-0.

Recycling yard waste and leaf mulch policy - Mr Baker spoke on reviewing the security tape of the highway department this past Saturday and noted issues of dumping by contractors and non-residents taking mulch. Mr Baker said signs exist and there is a camera but the camera is not a deterrent. Mr Baker proposed to have a public works employee monitor the site for 4 hours. After discussion, it was agreed to have an employee monitor the garage on Saturday for 2 hours from 9am to 11am. Lastly it was proposed to keep monitoring for a couple of Saturdays a month. After further discussions the Board authorized the monitoring on a trial basis.

POLICE COMMITTEE BUSINESS AND REPORT

Mr Sullivan gave the report and mentioned the Drug Take-Back of prescription medicine will be held on May 31st at the Police Station. Mr Cummings spoke on the lack of progress by Dinah's Way and Mr Noyes suggested we should look into asking residents who may be willing to take in a dog or cat for a limited time noting dogs are harder to care for. Mr Lesniak said we should look into whether we would have any liability as compared to the SPCA liability. It was discussed having a veterinarian clean and vaccinate the animals as well.

ADJOURNMENT

Nothing further to discuss the meeting was adjourned.

The next meeting is a work session on June 2nd at 7:30pm.